

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on Thursday, July 2, 2020 in the CVRD Civic Room at 770 Harmston Avenue, Courtenay, commencing at 9:18 am

**PRESENT:**

S. Ashfield, Director of Operations	Town of Comox
C. Perry, Public Works Superintendent	Town of Comox
M. Rutten, General Manager of Engineering Services	CVRD
K. La Rose, Manager of Water/Wastewater Services	CVRD
M. Herschmiller, Manager of Water Services	CVRD
M. Imrie, Manager of Wastewater Services	CVRD
R. Dyson, CAO	CVRD
J. Martins, General Manager of Corporate Services	CVRD
J. Warren, Deputy Chief Administrative Officer	CVRD
C. Wile, Manager of External Relations	CVRD
J. Boguski, Engineering Services Assistant/Recording Secretary	CVRD

**ITEMS:**

**Management report**

The committee reviewed the June 2020 Comox Valley Water Management Advisory Committee management report. There were no comments or questions from the advisory committee.

**Minutes**

The committee reviewed the minutes of the June 4, 2020 Water Management Advisory Committee and no errors or omissions were noted.

**Draft staff report: COVID-19 Response and Renewal – Comox Valley Water System**

Kris La Rose provided an overview of the report.

Advisory comments:

Why drop the bulk rate for two years rather than contributing the savings towards reserves? Because of the accumulative impact on tax increase to residents. We can minimize the impact for two years on water rates for taxpayers.

What impacts will this have on the Watershed Protection Plan? Temporarily reducing education and outreach as well as deferring the Proper Functioning Conditioning assessments until 2023. These are long term initiatives that we feel will not be negatively impacted from this. Other functions of the Watershed Protection Plan will continue.

**Draft staff report: Water Restrictions Updates**

Jake Martins provided an overview of the report. During implemented of stage 4 restrictions in 2019 there was some confusion over how the bylaw was implemented. Following stage 4, CVRD worked with Lindsay Eason to consult the business community and recommend clarifying changes to bylaw language. Staff have prepared proposed updates to that section of the water conservation bylaw. A new policy is proposed to provide language on the approach to enforcement of the water restrictions.

Advisory comments:

There were no comments or questions from the advisory committee.”

J. Martins left at 9:36am

**Comox Valley water supply system consumption report**

The committee reviewed the May 2020 water supply consumption report. Mike Herschmiller provided an overview of the consumption report. There were no comments or questions from the advisory committee.

**Comox Valley Water System DCC report**

The committee reviewed the May 2020 DCC report. There were no comments or questions from the advisory committee.

**CONFIDENTIAL ITEM**

The committee discussed confidential material at 9:38 am and resumed its open session at 9:45 am.

**Municipal Service/Project Updates**

No updates were provided.

**NEW BUSINESS:**

None.

**GENERAL:**

The next Water Management Advisory Committee meeting will be held on Thursday, July 30, 2020 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay.

**TERMINATION:**

The meeting terminated at 9:55 am.

Recorded by:

*J. Boguski*

---

J. Boguski  
Engineering Services Assistant/Recording  
Secretary

Certified correct:

*M. Rutten*

---

M. Rutten, P. Eng.  
General Manager of Engineering Services